

Automatic Bill Pay using Agency Systems (EFT) Authorization

Here's how Automatic Bill Pay works:

You authorize Agency Systems (AS) to debit your bank account for services rendered. Your proof of payment will appear on your bank statement as Matrix Software, Inc. The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization. To take advantage of this service, complete the attached authorization form and return it to us.

All you need to do is:

1. Fill in your name, financial institution name and address.
2. Mail a voided check with your executed license agreement.

Mail to:
Agency Systems - EFT Setup
715 N Main St
Bryan, TX 77803

Please complete the information below:

Agency Name (Please Print)

Bank Name (Please Print)

City _____

State _____ Zip _____

I authorize **Agency Systems** to initiate electronic debit entries to my account for services on or the next business day following the twentieth (20th) of the month.

Signature _____ Date _____

The Customer named above (CUSTOMER) authorizes AS to originate debit or credit entries to the checking or savings account designated, and authorizes the financial institution (BANK) to accept and to debit or credit the amount of such entries from/ to CUSTOMER's account. Debit entries will be limited to the invoiced amount (s) on their respective due dates for products and/or services ordered by CUSTOMER or their (its) representative(s), pursuant to any agreements between CUSTOMER and AS. CUSTOMER acknowledges that the origination of EFT transactions to its account must comply with the provisions of U.S. law and applicable clearinghouse operating rules. Terms and conditions of this agreement may be amended from time to time by written agreement between the parties. This agreement will remain in full force until AS and BANK receive 30 days prior written notice from CUSTOMER. In no event shall a termination be effective in respect to debits originated prior to COMPANY receipt of termination notice until full payment for all products and services delivered prior to receipt of termination notice have been received. AS reserves the right to terminate this agreement at any time upon written notice to CUSTOMER. In the event that any debit entry is returned to AS uncollected, the amount of the entry shall be immediately due and payable along with any associated fees and charges, and this agreement may be terminated at once and without notice, solely at AS option. In the event any debit entry originated by AS proves to be in error, AS sole obligation to CUSTOMER shall be to correct said entries upon proof of same.

IMPORTANT NOTE: Be sure to sign and date the form and include a voided check